



SCHOOL-AGE CHILDREN VISITING THE CENTRE POLICY

To ensure all staff are aware of the procedures and therefore maintaining our goal of providing a child safe organisation

Aims:

To maintain a safe environment for all children within the Centre.

Implementation:

Staff will inform parents of expected behaviour of school aged children who are visiting the centre.

The Centre will not be responsible for the welfare of school-aged children.

Where possible school-aged children will remain with adults while collecting and dropping off younger children.

School-aged children on the premises will be asked to: -

- a) Avoid climbing fences and gates.
- b) Avoid running and climbing onto equipment, inciting the younger children to follow.
- c) Speak quietly.
- d) Avoid bringing toys/materials into the Centre which could be dangerous to small children.
- e) Avoid bringing food or gifts for younger siblings into the Centre, e.g. a sweet from the school canteen.

Parents will be asked (as necessary) to encourage their school-aged children to treat the younger children, equipment and materials with respect.

In certain circumstances, with approval from the Director, Staff may have their own school aged children at the centre for a limited period of time.

We encourage these children to be involved in assisting with the program or being quietly engaged with homework etc., in the staff room, while waiting for their parents. If the Director feels that these children aren't safe or behaving appropriately, staff will need to organise alternative care arrangements for their children.

Staff children (school age) must follow the above guidelines and not require direct supervision from their parents (Staff member).

Staff must not bring their children to the Centre if they are not well enough to attend school on that day.

This policy links to:

This policy links to the following NQS:

National Quality Standards 2.3.1.

See Appendix 1-National Law (section) and National Regulations (regulation).